

Q. *How does CSEA address school district issues ?*

A. The CSEA Special School Employees Committee is one of several ways in which these issues are addressed. The committee, comprised of CSEA members from each region, identifies problem areas and recommends procedures, policies and legislation. Resources are available in order to accomplish goals and to provide direct assistance to CSEA units.

Efforts on behalf of education unit members are coordinated by the CSEA Department of Local Government and School District Affairs. Examples of the wide range of services available to CSEA units include: Education & Training, Membership Benefits, Research, Safety & Health, Retirees, Political Action and Communications. CSEA members and staff negotiate and administer collective bargaining agreements in 1100 local government subdivisions and school districts in New York State.

Q. *How do school district units obtain assistance from CSEA ?*

A. All CSEA services are available through the Region Office and the Labor Relations Specialist assigned to your unit or local.

**FOR ADDITIONAL INFORMATION
CONTACT YOUR REGION OFFICE
OR CSEA HEADQUARTERS**

CSEA REGION OFFICES:

**LONG ISLAND
REGION 1 OFFICE**

3 Garet Place
Commack, NY 11725
(516) 462-0030

**METROPOLITAN
REGION 2 OFFICE**

40 Fulton St., 22nd Floor
New York, NY 10038
(212) 406-2156

**SOUTHERN
REGION 3 OFFICE**

735 State Route 52
Beacon, NY 12508
(914) 831-1000

**CAPITAL
REGION 4 OFFICE**

1 Lear Jet Lane
Suite 2
Latham, NY 12110-2394
(518) 785-4400

**CENTRAL
REGION 5 OFFICE**

6595 Kirkville Road
East Syracuse, NY 13057
(315) 433-0050

**WESTERN
REGION 6 OFFICE**

482 Delaware Ave.
Buffalo, NY 14202
(716) 886-0391

Labor Relations Department

Office of Local Government
and School District Affairs

(518) 257-1361



Local 1000, AFSCME, AFL-CIO

HEADQUARTERS

143 Washington Ave., Albany, NY 12210

Toll-Free Number: 1-800-342-4146

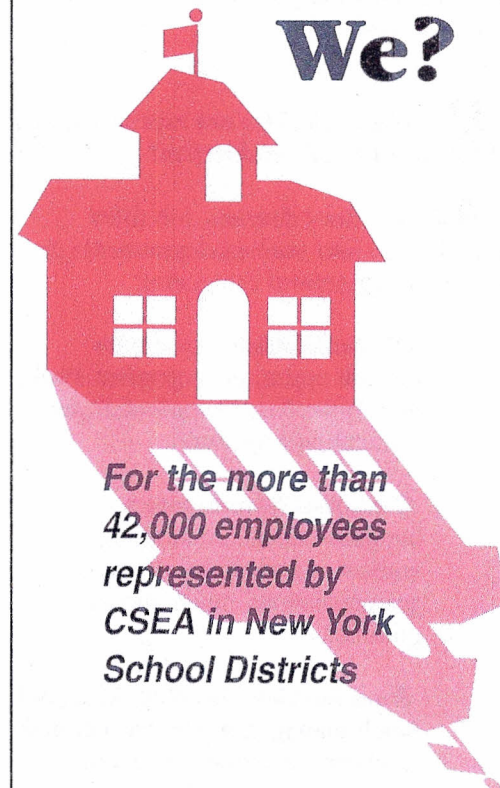
Danny Donohue, President



C S E A

SCHOOL DISTRICT EMPLOYEES

**Who
Are
We?**



*For the more than
42,000 employees
represented by
CSEA in New York
School Districts*

QUESTIONS AND ANSWERS

Q. *Who is represented by CSEA in NYS school districts?*

A. CSEA represents more than 42,000 employees in New York State's school districts. They are employed in many different job titles and provide services in a variety of departments within their districts.

Q. *What job titles are represented by CSEA in NYS school districts?*

A. In school districts, job titles typically fall into various departments or the following general categories:

Clerical/Office - examples include typist, stenographer, clerk, library worker, receptionist and switchboard operator.

Custodial/Maintenance - includes cleaner, custodian, matron, maintenance worker, groundskeeper, mechanic and plumber.

Food Service - head cook, school lunch manager, baker, cashier and food service helper are examples in this category.

Professional/Paraprofessional - teacher aides, teaching assistants, nurses and similar titles are included in this category.

Transportation - examples of job titles in this category include bus driver, auto mechanic, dispatcher and bus monitor.

The above are samples only; they are not complete listings. There are estimated to be over 150 different job titles represented by CSEA in school districts. Departments vary from one district to another. For example: Positions such as electrician, carpenter and security worker may be in one district's maintenance department while another district may have a separate department for buildings & grounds. A bus monitor and an aide/monitor may perform similar duties on school buses but be part of different bargaining units in neighboring school districts.

Q. *What is a bargaining unit?*

A. The term "community of interest" is often used to describe the employees within a bargaining unit. CSEA represents units consisting of one department as well as units covering several departments. A union becomes the exclusive negotiating agent for a unit of employees by either certification or recognition. Certification is granted by the Public Employment Relations Board (PERB). Recognition is granted by an employer (school district). This results in a bargaining unit for which a contract is negotiated.

Q. *How many bargaining units does CSEA represent?*

A. CSEA negotiates over 400 contracts for represented bargaining units in approximately 350 school districts within New York State.

Q. *Where are CSEA bargaining units located?*

A. CSEA bargaining units are distributed statewide in 55 counties (each CSEA region except Region 2). The following information was excerpted from a recent report on CSEA education units:

CSEA Region 1:
12,459 employees - 81 employers

CSEA Region 3:
10,012 employees - 69 employers

CSEA Region 4:
6,063 employees - 55 employers

CSEA Region 5:
7,398 employees - 80 employers

CSEA Region 6:
6,301 employees - 68 employers

Q. *How are school district employees represented within CSEA?*

A. Every education unit is part of a county local or an educational local. Members elect unit and local officers. Representation is accomplished by CSEA's constitutionally defined structure that allows democratic participation in union decision-making at all levels.